

Knoxville-Knox County Food Policy Council Meeting Minutes

Date & Location: Thursday, November 19, 2020 via videoconference

Type of Meeting: Quarterly Meeting

Recorder: Victoria Raschke

Attending Appointed (Voting) Members	Kimberly Pettigrew Kristen Faerber Victoria Raschke Willa Essie Elizabeth Wunschel Ellen Morar Brett Foster Adam Caraco Judith Pelot Jennifer Russomano
Attending Associated (Non-voting) Members	Bailey Foster
Other Attendees	Amber Ford - Knox County Health Department Courtney Liles - Second Harvest Kathy Prince – Second Harvest Rhea Kenney - Second Harvest Taylor Koenigs – UT Ashlyn Anderson – UT Shep Sterns – NC State and Nourish Knoxville Sal Sanchez – Beardsley Farm James Gray Nick Chang – Mobile Meals VISTA Jay Wells – CAC VISTA

1.	Review August Minutes: Kristen moved to accept August minutes Jennifer second. Minutes approved.
2.	Bylaws Review: Ellen reviewed changes made to the bylaws. Changes included change in wording (Knoxville-Knox County) in Article 3. In Article 4 and elsewhere, County Executive was changed throughout to County Mayor. Change recommended to missing 2 consecutive meetings with the meeting schedule. Article 6, notice for the meeting must go to members and the public. Article 9, change in wording “at least two weeks” to “prior” to account for immersing or emergency issues. Elizabeth made a motion to vote. Changes were unanimously accepted as presented.

3.	<p>Nominations Committee review: The committee recommends Captain Dan Nelson from the Salvation Army for the county open position and Rhea Kinney from Second Harvest as the city position. Appointed members for 2021: Adam Caraco, Rhea Kinney, Kimberly Pettigrew, Victoria Raschke, Vivian Williams, Willa Essie, Kristen Faerber, Elizabeth Wunschel, Daniel Nelson, and Brett Foster. Associate members for 2021: Ashlyn Anderson, Cheryl Ball, Alex Carmack, Ed Carter, Bailey Foster, Chad Hellwinckel, Courtney Liles, Judith Pelot, Marsha Spence. New members were approved unanimously.</p> <p>For the executive committee, Kimberley will be continuing as the Chair Person. Vivian Williams has volunteered for vice-chair and Elizabeth Wunschel. Kimberly motioned to accept slate, Kristin seconded. Slate was accepted unanimously</p>
4.	<p>Data Committee Report Updates: For 2020 we will update the figures for 2020. Next year is more of an overhaul to get a more distinct picture of the local food system. For 2020, an opening letter including statistics to the COVID-19 pandemic. This will be important to reflect on the current situation as most data is from 2019 and does not reflect changes brought on by the pandemic. In agriculture, we were less diverse in farm producers than previously. Grocery locations section was changed to highlight Walgreen's, Kroger and Humana partnership. Brett Foster updated the school data and was able to add more real-time information. Committee members will send data by the first week of January with the goal of sending report out January 15. Judith motioned to accept report with discussed editions. Ellen seconded and motion was approved. Data committee members will consist of Kimberly, Jen, Kristen, Amber, and Rhea. Kristen motioned to approve the current committee with Jen as chair and Willa seconded. Motion was approved.</p>
5	<p>Structural Committee update: Kimberly reviewed previous discussion and work of structural committee. The committee reviewed other councils and boards, primarily the Tree Board/Trees Knoxville and the Mayor's Round Table on Homelessness. The current committee recommended forming a new committee to further research before presenting solutions to the council. Kimberly tabled forming this committee formation to 2021. Kristen added a more detailed review of the structural committee meeting. Kimberly motioned that we keep the current committee with the option to add new members in 2021. Motion was approved.</p>
6.	<p>2021 Meeting Schedule: 8:30 a.m. Public Works Service Center or virtually. January 21 – Networking meeting February 18 – Voting meeting March 18 – Educational and Networking meeting – Speakers TBD April 15 – Annual retreat (normal meeting times) May 20 – Voting meeting June 17 – Educational and Networking meeting July 15 – Educational and Networking meeting August 19 – Voting Meeting</p>

	<p>September 16 - Educational and Networking meeting – Speakers TBD October 21 - Educational and Networking meeting – Speakers TBD November 18 – Voting meeting December 16 – Social meeting</p> <p>Kristen motioned to accept proposed schedule, Willa seconded. Motion was approved.</p>
7	Meeting adjourned.