**Knoxville-Knox County Food Policy Council Meeting Minutes**

Date & Location: Wednesday, May 21, 2025; United Way of Greater Knoxville

Type of Meeting: Educational

Recorder: Sara Keel

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| Attending Appointed  (Voting) Members  **Bolded names in attendance** | **Bruce Crabtree**  Femeika Elliott  **Bailey Foster**  Brett Foster  **Laura Deubler**  **Sara Keel**  Marisa Moazen  **Rylan Thompson**  Lauren Woods  Donna Wright  **Sarah Dewitt** |
| Attending Associated (Non-voting) Members  **Bolded names in attendance** | Trace Bateman  John Camp  **Nicole Gross**  Julia Stewart  Judith Pelot  Adam Caraco  Travis Henderson  Marsha Spence  Marissa McKeague  **Charlotte Rodina**  Hailey Lewis  Caesar Stair  Sandra Wairimu  Becky Hooper  Jen Russamano  **Jasmine Bryant**  Jen Durant |
| Staff Support  **Bolded names in attendance** | **Arien Allen—United Way Greater Knoxville**  **Kimberly Pettigrew—United Way Greater Knoxville**  **Madelyn Howe—Knox County Health Department**  **Jessie Hillman—Knoxville-Knox County Planning**  **Kara Finger—City of Knoxville** |
| Other Attendees (all names listed were in attendance) | **Other Attendees:**  Travis Henderson, Center at Montgomery Village  Leigh Cheek, Bearden UMC  Chloe Mowry, Carex Design Group  Donna Wright, Salvation Army  Sarah Wharton, Little Chefs Big Change  Enid Ludavic, Centro Hispano  Chris Battle, Battlefield Farm, Alliance  Liliana Burbano  Torrie Boggs, RGK  Laila Malik, Rooted East  Santosh Kafle, TSU  Parker Owens, KCDC  Doc Lap Tran, TSU  Rhea Joshi, UTK  Amie Perez, Second Harvest  Malynda Wollert, Planning  Jake Beaumier, Planning |

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| 1. | **Welcome and Introductions – Sarah Dewitt, Vice Chair** |
| 2. | **Organizational & Committee Updates**   * Knox Pride – Shared need for shelf-stable food items and personal care items, very successful and helped meet the current need. * Women with Vision – hosted breakfast for community * Real Good Kitchen Foundation – one workshop per month for food entrepreneurs, registration online * Beardsley Farm Art Gala – June 6 from 5-7pm at Beardsley Farm * American Heart Association – Offering cold storage for organizations to help lead heart-healthy food drives * Rooted East – building 25 more garden beds in 2-3 months, looking for volunteers, email [rootedeastknox@gmail.com](mailto:rootedeastknox@gmail.com) * TSU Extension – Nashville extension members are visiting * Knoxville Botanical Garden – Story Thyme Tuesday free programming at Every Child Outdoors Garden |
| 3. | **Meeting**   * **Ariel Allen | FPC Recommendations Update**   + Provided Bylaws update   + City of Knoxville Parks and Rec hosted focus groups for the Parks Master Plan, helped resolve policy barrier regarding hosting cooking classes in Parks Buildings thanks to Kara Finger. Invited to submit full proposal to TDH built environment grant for Dr. Walter Hardy Park   + BREATHE Initiative – UWGK staff support attended April working group to assist with Comprehensive Climate Action Plan milestones and measures regarding transportation and land use, natural and working lands, and agriculture   + AmeriCorps losses have affected many organizations, lost workforce and community capacity.   + Federal Budget reconciliation process – full ppt available   + Child Nutrition – Advocate for school kitchens to be open after hours, increase sustainability of local farmers, pilot healthy food program   + Action Items - build understanding of KCS food procurement (vendor contracts, qualifications, KCS discretion), participate in KCS strategic plan stakeholder survey   + Food Waste and Recovery – prioritize funding for a regional food hub, launch online central data resource, build a food recovery plan for the city. Action items – conduct national study on food waste and recovery efforts, understand food safety regulations that make food donation possible/successful * **Kimberly Pettigrew | PhD Student Working Waste and Recovery Plan**   + FPC Policy Intern – Iyanuoluwa (I-ya-nu-o-Lu-wa) Oyetunji – Creating a policy brief exploring opportunities to recover food waste in municipal owners building to support food access organizations, FPC retreat at food4vols in October * **Kimberly Pettigrew | Survey Results**   + 2024 Food System Report Key Indicators   + Data points will be used to create a report, broken into 5 one-pagers   + Still time to submit data – reach out to Kimberly   + Kimberly is presenting to a conference at John’s Hopkins University * **Ashlee Mays | FPC Branding Feedback Sessions**   + Led group activity discussing imagery, language, and vision for the future of FPC |
| 4. | **Meeting Adjourned** |

Upcoming Meetings:

* June 18, 2025 – Food Policy Council Mtg 8:30-10:00am, United Way of Greater Knoxville